

720p HIGH DEFINITION ORDER FORM – 3516.com

Please print and complete this order form. Pack it up along with your film and ship to:
DEBENHAM MEDIA GROUP 416 MILL ST. CORAOPOLIS, PA 15108

NAME _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 TELEPHONE _____ EMAIL _____

PART 1: FILM TRANSFER		<i>Calculate your project's total footage to determine your transfer cost.</i>
<input type="checkbox"/>	8mm Film My 8mm films total _____ feet <i>To determine your 8mm transfer cost, divide your total footage by fifty.</i>	
	I have _____ 50-foot reels/units of film x \$17.95 per 50-foot unit.....	\$ _____
	<i>Add \$4.00 per fifty-foot reel for sound film.</i>	
<input type="checkbox"/>	16mm Film My 16mm films total _____ feet	
	I have _____ feet of 16mm film x \$0.25 per foot.....	\$ _____
	<i>Add \$0.04 per foot for sound film.</i>	
<input type="checkbox"/>	Optional: Second pass film cleaning for \$19.95 (flat-rate, any sized order)	\$ _____
	<i>We clean all film before scanning. Second pass cleaning removes an additional 10-15% of surface dirt from film.</i>	
<input type="checkbox"/>	Not sure how much footage you have? Check this box and we will provide you with an estimate via email.	
PART 2: RECORDING MEDIA		<i>Choose any combination of the media options below.</i>
HARD DRIVE <i>Files formatted as ProRes 4:2:2 .mov</i>		
<input type="checkbox"/>	I am providing my own hard drive (\$50.00 for creation of video files).....	\$ _____
<input type="checkbox"/>	I would like my files written to a 1-TB USB 3.0 External Hard Drive (\$125.00).....	\$ _____
<input type="checkbox"/>	I would like my files written to a Flash Drive (\$80-\$95).....	\$ _____
	<i>Add \$80 for Projects of 1-15 Reels. Add \$95 for Projects 16-30. Not available for project of 31+ Reels</i>	
Format:	<input type="checkbox"/> PC <input type="checkbox"/> MAC	
BLU-RAY (HD) <i>Each Blu-ray can hold up to 20 reels of 8mm or 2000 feet of 16mm</i>		
<input type="checkbox"/>	I need _____ Blu-rays in my set x \$34.95 each	\$ _____
	<i>For additional Blu-ray sets:</i>	
<input type="checkbox"/>	I need _____ additional sets x _____ Blu-rays in a set x \$19.95 each	\$ _____
DVD (SD) <i>Each DVD can hold up to 16 reels of 8mm or 1600 feet of 16mm</i>		
<input type="checkbox"/>	I need _____ DVDs in my set x \$19.95 each	\$ _____
	<i>For additional DVD sets:</i>	
<input type="checkbox"/>	I need _____ additional sets x _____ DVDs in a set x \$9.95 each	\$ _____
PART 3: RETURN SHIPPING		<i>Shipping via FedEx to continental US. AK, HI, and Canada ship USPS at cost.</i>
	Flat Rate Return Shipping via FedEx is	\$15.00
<input type="checkbox"/>	Send with Signature Required (optional) for \$7.50	\$ _____
ESTIMATED ORDER TOTAL		<i>Add the costs from Parts 1-3</i> \$ _____

Signed _____ *Pennsylvania residents must add 7% sales tax.*
 Date _____

I have read and agree to the terms and conditions outlined on www.3616.com/terms_conditions.html
 I own the images on this film or am authorized by the copyright holder to duplicate this film.

I am paying by check (preferred). Please make payable to: DMG
 I am paying by credit card. We accept Visa, Mastercard or Discover. Please print the following information clearly.
 Name on card _____ Card number _____
 Expires _____ Security code _____

Thank you for choosing 3516.com for your film transfer! If you have any questions regarding your transfer or filling out this order form, please give us a call at (412) 264-2526. This sheet may also help you with some of the most commonly asked questions.

For calculating footage:

Most 8mm films remain on 50-foot reels – the same reels upon which they were shot. These reels measure 3.5 inches in diameter. If they are on larger reels, chances are those reels will have some length indicator printed or etched somewhere on them. If not, you can always measure the reel's diameter to get a good ballpark of the total footage. Most 8mm films are on one of the following sized- reels:

3.5 inches	50 feet	6 inches	300 feet
5 inches	200 feet	7 inches	400 feet

Most 16mm films remain on either 50-foot reels (again 3.5 inches in diameter) or 100-foot reels (about 4 inches in diameter). If they were spliced on a larger reel, you may again be able to locate a length indicator. If not, you can use these diameters for commonly used 16mm reels:

3.5 inches	50 feet	9 inches	800 feet
4 inches	100 feet	10 inches	1000 feet
7 inches	400 feet	11.5 inches	1200 feet
8 inches	600 feet	13 inches	1600 feet

Notes on selecting media:

Recording to hard drive will provide you with the highest quality version of your film transfer. If you are looking to do any editing, it will be the only viable, since DVDs and Blu-rays are, by their nature, not optimized for ripping video files. The hard drive will also be the best option for long-term archiving, though it is absolutely imperative that you backup your files immediately when you receive your drive.

Flash drives are designed for moving data from one location to another easily. If you have a small enough project (30 reels or fewer for 8mm, 3000 feet or less for 16mm), you will receive the same high quality, editable files that you would receive on a hard drive, though you will have to move the files from the flash drive before you can play them on your computer or begin editing. The small size of flash drives limits their ability to process data quickly, so they're really not optimized for playing video files directly. They are also, by nature, less stable than hard drives, so it is important to back up your data to a hard drive or desktop.

DVDs and Blu-rays are great options for simple viewing. DVDs are a standard definition media, and Blu-rays are a high definition media. The Blu-ray will be a higher quality option, but you will need a Blu-ray player to play the disc. They will not play on DVD players.

How your film is shipped back:

We ship via FedEx (either Ground or 2-Day Air, depending on the size of the shipment). Once we wrap up your project, we will email you to let you know that your film has shipped, and you will also receive tracking information directly from FedEx.

We always ship back your film along with the recorded media. Before we transfer your film, we splice it together onto archive reels. When we ship your film back, we will leave it on these archive reels (they will measure either 7-inches or 13-inches depending on the requirements of your project). Keeping the film on archive reels will be best for the film long-term, since they're larger diameter increases surface area, which in turn reduces the chance that your film will curl.

If you would like your films returned to their original reels, however, we can do so for a charge of \$5.00 per physical reel. Simply write the line item "RE-REELING" into the order form and include the cost in the total.

We will also return all of you empty reels, cans, cases, and any notes and paperwork that was included with your films.

If you would not like your original reels or cans returned, you can make a note on your order form saying "DO NOT SHIP BACK REELS." In that case, we will only ship back the film (on archive reels) and the recording media. We will either use your discarded reels in-house or recycle them.